

INDIAN INSTITUTE OF TECHNOLOGY DELHI
NEW DELHI – 110 016

HEALTH UNIT

IITD/ICDN/2017/62685

July 4, 2017

URGENT

Sub: Submission of Declaration Form for dependents and revalidation of medical booklets of retired employees.

The medical booklets of retired employees and their eligible dependents have been revalidated automatically in the system upto 31st July, 2017 to facilitate availing the medical facilities without any inconvenience.

All retired employees are requested to kindly submit the declaration form, copy enclosed, duly filled in to the ASSISTANT REGISTRAR, HEALTH UNIT (COORDINATION SECTION), IIT DELHI, HAUZ KHAS, NEW DELHI – 110 016 at the earliest, latest by 31st July, 2017. If the declaration form is not submitted, the medical booklets may not be valid after 31st July, 2017. The declaration can either be submitted in person or by post also. Those who have already submitted the declaration form this year and got their medical booklets validated may please ignore this letter.

You are requested to kindly do the needful urgently.

Thanking you,

Yours faithfully,



(N. BHASKAR)

Assistant Registrar (Health Unit)

Encl: Declaration Form.

Distribution:

All Retired Employees

(through email/noticeboards/websites/post)

Copy to:

All Notice Boards of Institute/IIT Hospital

RETIRED

DECLARATION BY RETIRED EMPLOYEES
FOR AVAILING MEDICAL FACILITIES AT IIT DELHI

This is to certify that my spouse, as per the details given below, fulfils the criteria as laid Down by the BOG vide Institute Circular No. BOG/171/2010 dt. 30.6.2010 to be my dependent for availing medical facilities of IIT Delhi.

S. No.	Name	Date of Birth	Employees Code	Booklet No.	Relation

The particular of my spouse as given above are correct. If any statement is found to be untrue, I shall be liable for disciplinary action.

(Signature)

Name of the Retired Employee: _____

E.C. No. _____

Designation & Department: _____

Date: _____